

**CLAYTON PARKS AND RECREATION COMMISSION MEETING**  
**Monday, December 7, 2015**  
**The Center of Clayton – Multipurpose Room C**

**Members present:** Joanne Boulton, Cynthia Garnholz, David LaGesse, Missy McCormick, Jeanne Most, Becky Patel, Eric Schneider, Mark Stapleton and Melanie Tamsky

**Absent:** Jenaro Centeno and Maripat Gatter

*Also Present:* Patty DeForrest, Wayne Dunker, Dan Krewson, Toni Siering and Denise Ucinski

**Approval of Minutes:**

Minutes from the November 2, 2015 meeting were approved as written

**Addresses from the Audience:**

There were no addresses from the audience.

**Reciprocal Facility Use Agreement:**

Patty DeForrest reviewed the Reciprocal Facility Use Agreement with the Commission. She said originally there were numerous agreements for the City of Clayton and the Clayton School District (CSD); each agreement had different terms and different clauses. A variety of facilities had no written agreement. When there was disagreement over use of the facilities, it was difficult to handle some situations due to lack of an agreement.

Patty informed the Commission that she and Mary Jo Gruber, CFO of the District, worked on the document. Specific details about usage were written because of issues that arose in the past. No exchange of ownership is presented in the agreement. Each party will retain rental fees for their facilities. It was noted that the City Manager and the CFO will have the ability to make exceptions to the document as situations arise. This reciprocal facility use agreement will be presented to the BOA for their consideration on December 8, 2015.

The priority use agreements are listed in the appendix and include usage of City facilities after school or on weekends. The Commission members recommended that the definition of affiliated user needs to be added and identified in the agreement. Ms. Tamsky suggested the wording on page 6, in regards to park shelter usage needs to be re-worded. The details would change to: Friday through Sunday, non-profit rates will apply. Patty explained the City's affiliated user system to the commission and indicated that the District has its own system for designating affiliated users. The Commission asked to discuss this further at a future meeting.

When Patty was asked if the agreement between the two entities was equitable, she said that is not the point, she does believe it is fair. Since the City has more facilities, equity would be difficult to achieve. The goal of this agreement is to codify what is currently taking place so that it is clear for

Patty indicated that the Reciprocal Usage Agreement works well most of the time. Ms. Boulton pointed out that when rental fees amongst both entities are calculated, the usage is not equal. That is not a bad thing; she indicated it was just a fact due to the city's ownership of more facilities. Everyone agreed the agreement needs to be in place to ensure everything runs smoothly. Collaboration is the way to operate. The City can be more generous at times and the CSD can be at other times.

The Commission is supportive of the Reciprocal Facility Usage Agreement as edited. Patty noted that the document is being considered by the BOA on December 8, 2015. The BOE will review on December 16<sup>th</sup> and will take a formal vote in January. If approved, the agreement will be in place for the next twenty years.

**Director's Report:**

The Commission decided that during the January meeting there will be a discussion about the new Hanley property. The main focus will be determining what to do with the house; keeping the house or tearing it down. Ms. Winters moves out on Monday, January 4 and staff recommends tearing the

house down. At this time, there is no money in the budget to do anything to the property, including paying the utility bills. January's meeting will give the residents an opportunity to express their opinion about the city's plans. We will include information about this in all e-news over the coming month and will do a direct mailing to homes on Westmoreland and Maryland.

In November, SWT presented their new design for the Chapman Plaza to the steering committee. The design was more in line with the original rendering than the more contemporary one proposed in October. Patty distributed two pages of the design presented to the Steering Committee. The shape of the pond will change slightly with sledding still possible. No other changes were made to the plan. The Commission is supportive of the design at this point. The revised plan will be presented to the BOA on December 8, 2015. If they approve it, then it will go into a design development phase which will take approximately two to three months. In February, the Commission will see the next design. An RFP was issued by the City for a construction manager for this project. The Construction Manager will assist the City throughout the construction phase and bidding phase of the project.

As has been previously discussed, the entrance to Oak Knoll Park is scheduled to be worked on with the removal of the retaining wall. Since the sidewalk on Big Bend Blvd. does not belong to the City we will have to contact St. Louis County to ask them to consider making the sidewalk wider. The design includes additional room along Big Bend for the county to use to expand the size of the sidewalk. A proposed plan will be presented to the Commission in January. Ms. McCormick asked if it would be possible to have an additional entrance to Oak Knoll Park at Ridgewood to make access easier. Patty noted that the residents were asked a while back if they were interested in the City putting in an entrance there and, at that time, they were opposed. While MSD is working on their project, it would be ideal to create the entrance. The City can revisit the possibility with the Claverach Park residents while discussing the MSD project.

The Shaw Park Ice Rink is open. Repairs were made totaling nearly \$110,000; much less than the anticipated \$200,000, but it is in good shape for the season and for, hopefully, the next three years. On January 2 Fox Sports is going to broadcast the St. Louis Blues game from the ice rink. The event was formerly held at Steinberg. The Hanley House is open on Saturdays this month from 11:00 am-3:00 pm for various holiday events.

**Old Business / New Business:**

Forest Park Forever has not commented on the Wydown Entrance. Patty will follow-up on this.

Meeting adjourned at 8:00 pm

Respectfully Submitted By: Denise Ucinski